



Headquarters
Department of the Army
Washington, DC
22 November 2024

***Army Regulation 700–137**

Effective 22 December 2024

Logistics

Logistics Civil Augmentation Program

By Order of the Secretary of the Army:

RANDY A. GEORGE
General, United States Army
Chief of Staff

Official:


MARK F. AVERILL
Administrative Assistant to the
Secretary of the Army

History. This regulation is a major revision. The portions affected by this major revision are listed in the summary of change.

Authorities. The authorities for this regulation are DoDD 3000.10 and DoDI 3020.41.

Applicability. This regulation applies to the Regular Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve, unless otherwise stated.

Proponent and exception authority. The proponent of this regulation is the Deputy Chief of Staff, G–4. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requiring activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25–30 for specific guidance.

Army internal control process. This regulation contains internal control provisions in accordance with AR 11–2 and identifies key internal controls that must be evaluated (see appendix B).

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to usarmy.pentagon.hqda-dcs-g-4.mbx.publications@army.mil.

Committee management. AR 15–39 requires the proponent to justify establishing/continuing committee(s), coordinate draft publications, and coordinate changes in committee status with the U.S. Army Special Programs Directorate at email usarmy.pentagon.hqda-hsa.mbx.committee-management@army.mil. Further, if it is determined that an established "group" identified within this regulation later takes on the characteristics of a committee as found in AR 15–39, then the proponent will follow all AR 15–39 requirements for establishing and continuing the group as a committee.

Distribution. This publication is available in electronic media only and is intended for the Regular Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve.

*This publication supersedes AR 700–137, dated 23 March 2017.

SUMMARY of CHANGE

AR 700–137
Logistics Civil Augmentation Program

This major revision, dated 22 November 2024—

- Updates the program's definition and clarifies the program as a preferred source under the Army's strategic sourcing initiative (para 1–1).
- Updates responsibilities (chap 2).
- Updates the non-military individual replacement deployment operations recertification of sites (para 2–4*b*).
- Updates the process for requesting the use of Logistics Civil Augmentation Program for Army requiring activities (chap 5).
- Defines expeditionary force and operational area (glossary).

Contents (Listed by chapter and page number)

Summary of Change

Chapter 1

Introduction, *page 1*

Chapter 2

Responsibilities, *page 1*

Chapter 3

Program Administration, *page 6*

Chapter 4

Planning, *page 7*

Chapter 5

Requesting Use of the Logistics Civil Augmentation Program Services, *page 8*

Chapter 6

Execution, *page 14*

Appendixes

A. References, *page 17*

B. Internal Control Evaluation, *page 19*

Table List

Table 5–1: Data elements, *page 12*

Figure List

Figure 5–1: Logistics Civil Augmentation Program pre-decisional process chart, *page 9*

Figure 5–2: Logistics Civil Augmentation Program acquisition process chart, *page Error! Bookmark not defined.*

Figure 5–3: Logistics Civil Augmentation Program execution process chart, *page Error! Bookmark not defined.*

Figure 5–4: Sample memorandum to request Logistics Civil Augmentation Program support, *page Error! Bookmark not defined.*

Glossary of Terms

Chapter 1

Introduction

1–1. Purpose

This regulation establishes the Logistics Civil Augmentation Program (LOGCAP) as a DA regulatory program to plan for and provide contracted capabilities to assist commanders in accomplishing their missions when the sustainment force structure is not available or not an option for contingency and non-contingency requirements. LOGCAP is executed on behalf of the Army service component commands (ASCCs)/Army Forces (ARFOR) and is a preferred source for logistics support services under the Secretary of the Army's Strategic Sourcing Initiative.

1–2. References, forms, and explanation of abbreviations

See appendix A. The abbreviations, brevity codes, and acronyms (ABCAs) used in this electronic publication are defined when you hover over them. All ABCAs are listed in the ABCA directory located at <https://armypubs.army.mil/>.

1–3. Associated publications

Procedures associated with this regulation are found in AR 700–147 and ATP 4–10.1.

1–4. Responsibilities

Responsibilities are listed in chapter 2.

1–5. Records management (recordkeeping) requirements

The records management requirement for all record numbers, associated forms, and reports required by this publication are addressed in the Records Retention Schedule–Army (RRS–A). Detailed information for all related record numbers, forms, and reports are located in Army Records Information Management System (ARIMS)/RRS–A at <https://www.arims.army.mil>. If any record numbers, forms, and reports are not current, addressed, and/or published correctly in ARIMS/RRS–A, see DA Pam 25–403 for guidance.

Chapter 2

Responsibilities

2–1. Assistant Secretary of the Army (Acquisition, Logistics and Technology)

The ASA (ALT) will—

- a. Identify, formulate, coordinate, and disseminate LOGCAP acquisition policy and guidance.
- b. Assist U.S. Army Training and Doctrine Command (TRADOC) in preparation of LOGCAP-related doctrine as it pertains to acquisition (contracting support) matters.

2–2. Assistant Secretary of the Army (Installations, Energy and Environment)

The ASA (IE&E) will—

- a. Identify, formulate, coordinate, and disseminate Army Climate Strategy and guidance regarding LOGCAP.
- b. Synchronize applicable Army policy regarding installation services as it pertains to LOGCAP.
- c. Advise and assist U.S. Army Materiel Command (AMC)/U.S. Army Sustainment Command (ASC) on integration of operational energy into LOGCAP capabilities.

2–3. Deputy Chief of Staff, G–1

The DCS, G–1 will—

- a. Include LOGCAP policies and procedures in theater administrative planning.
- b. Include LOGCAP policies and procedures in theater force programming.

2–4. Deputy Chief of Staff, G–3/5/7

The DCS, G–3/5/7 will—

- a. Assist the DCS, G–4, in formulating LOGCAP policy and disseminating guidance to ASCCs.

- b. Serve as the HQDA staff lead for LOGCAP non-military individual replacement deployment operations (N-m IRDO) sites and certify scope and quality of deployment processes.
- c. Approve LOGCAP sustainment capabilities to support the total Army analysis (TAA) process (see DA Pam 71–32).

2–5. Deputy Chief of Staff, G–4

The DCS, G–4 will—

- a. Serve as the HQDA principal adviser to the ASA (ALT) for LOGCAP and as the office of primary responsibility for program policy, guidance, and direction.
- b. Approve non-Army use of LOGCAP from other DoD Services, other federal agencies, and Allied or Coalition forces.
- c. Provide oversight and administration of the management decision evaluation package (MDEP) for LOGCAP and validate the funding of requirements for LOGCAP execution.
- d. Synchronize staffing and approval of requests for exceptions or waivers from standard procedures as outlined in this regulation for or otherwise designated by Army or DoD policy.
- e. Assist AMC in determining LOGCAP sustainment capabilities to support the TAA process.
- f. In conjunction with AMC, conduct an annual LOGCAP Worldwide Requirements Meeting (LWRM), which includes an annual executive-level LOGCAP review/Board of Directors meeting.

2–6. Deputy Chief of Staff, G–8

The DCS, G–8 will facilitate the funding of validated and prioritized LOGCAP requests (see AR 1–1 for the role of the DCS, G–8 for Planning, Programming, Budgeting, and Executing System.)

2–7. Deputy Chief of Staff, G–9

The DCS, G–9 will—

- a. Consider LOGCAP implications when developing the DCS, G–9 missions, policies, plans, programs, and support requirements.
- b. Review appropriate Army policy regarding LOGCAP for potential impact on DCS, G–9 responsibilities.

2–8. Chief, Army Reserve

The CAR will—

- a. Advise the Army Staff in formulating and developing USAR policies affecting support to LOGCAP.
- b. Man and resource a LOGCAP support brigade.
- c. Submit LOGCAP support brigade manning requirements to the DCS, G–3/5/7, to be included in the TAA process.
- d. Incorporate AMC LOGCAP specific training guidance into the overall LOGCAP support brigade training strategy.
- e. Ensure timely training and mobilization processes are implemented in compliance with Secretary of Defense policies on employing reserve forces to prevent degradation of LOGCAP support.

2–9. Chief of Engineers

The COE will—

- a. Provide technical advice and assistance for operational standards for contingency basing, contingency planning, and facilities standards.
- b. Coordinate with DCS, G–4 and identify to AMC the required LOGCAP engineering capabilities derived from the TAA process.
- c. Advise and assist AMC/ASC on integration of waste management, energy and water security, and resilience into LOGCAP capabilities.
- d. Collaborate with DCS, G–4 to fund Army Facility Components System (AFCS) program's Joint Construction Management System (JCMS) design tools utilized by LOGCAP.
- e. Coordinate with DCS, G–4 to improve construction standards, establish interoperability with contracted construction services, as appropriate to make it standardized, scalable, modular, rapidly executable, and compliant with theater construction policies.

2-10. The Surgeon General

TSG will—

- a. Assess the effect of LOGCAP on health service support policies, programs, and requirements during contingency operations or other missions as approved by the DCS, G-4.
- b. Assist AMC in determining LOGCAP health service capabilities to support the TAA process.
- c. Review applicable LOGCAP task orders for consistency with medical standards and statutory requirements.
- d. Advise the LOGCAP Program Management Office (PMO) on performance work statement development and contract oversight of contractor provided medical and veterinary services.

2-11. The Judge Advocate General

TJAG will provide timely legal review to the DCS, G-4 of requests for non-Army use of LOGCAP.

2-12. Commanding General, U.S. Army Futures Command

The CG, AFC will participate in AMC's annual executive-level LWRM.

2-13. Commanding General, U.S. Army Materiel Command

The CG, AMC will—

- a. Serve as responsible official for LOGCAP, responsible for overall strategic program direction and oversight.
- b. Establish and staff a LOGCAP PMO responsible for Armywide administration and management of the capability. The PMO will—
 - (1) Advise and assist ASCCs with LOGCAP specific training, set the theater deliberate planning capability, and operational employment of LOGCAP capabilities in support of Army operations globally.
 - (2) Develop standardized Armywide program level procedures, documents, and contract administration approach to employ LOGCAP globally.
 - (3) Train and develop LOGCAP PMO personnel and LOGCAP Support Brigade personnel.
 - (4) Coordinate transportation and life support for forward LOGCAP personnel with the supported operational commander.
 - (5) Coordinate movement of LOGCAP personnel and contractor equipment and personnel time-phased force deployment data into the theater of operations with ASCCs. This applies to government-provided transportation and contractor provided transportation.
- c. Execute LOGCAP contract solicitation, award, and administration. Provide the Head of Contracting Activity, Senior Contracting Official, and the contracting officer (KO) for the LOGCAP contract.
- d. Work with the CAR or CG, U.S. Army Reserve Command to determine the manning requirements for the LOGCAP Support Brigade.
- e. Provide technical assistance to TRADOC to formulate concepts and doctrine related to employment of LOGCAP capabilities in support of Army operations.
- f. Advise TRADOC on integrating LOGCAP information, as a subset of operational contract support (OCS), in professional military education, and other training and exercises.
- g. Execute Engineering and Construction requirements through LOGCAP in support of ASCC as follows:
 - (1) Coordinate requests for military construction services with U.S. Army Corps of Engineers (USACE) as specified in DoDD 4270.05.
 - (2) Coordinate with ASCCs prior to executing operations and maintenance funded contractor contingency basing construction and engineering services that are less than or equal to the current minor construction thresholds established in 10 United States Code (USC) 2805.
 - (3) Request USACE support in program planning and development of standardized base camp designs (contractor built) used by LOGCAP in support of the force.
 - (4) Request to employ general engineer capabilities prior to start of minor construction within thresholds established in 10 USC 2805. Ensure timely alert, training, and mobilization processes are implemented for technical assistance provided by USACE to LOGCAP in accordance with ATP 3-34.40.
 - (5) Include reimbursement funding for USACE technical support when developing cost estimates for the requiring activities. Coordinate reimbursement to USACE for all support provided to LOGCAP operations.

(6) Execute a memorandum of agreement (MOA) with USACE specific to support to LOGCAP operations, to include funding to support AFCS program's JCMS design tools utilized by LOGCAP.

(7) Coordinate with DCS, G-4 to submit engineer manning requirements for inclusion in LOGCAP MDEP Program Objective Memorandum (POM) cycle.

h. Ensure contractual compliance when transferring or updating Government-furnished property to contractors as outlined in Defense Federal Acquisition Regulation Supplement (DFARS) and Procedures, Guidance, and Information (PGI) 245.103-70, DFARS PGI 245.103-71, DFARS PGI 245.103-72, DFARS PGI 245.103-73, DFARS PGI 245.103-74, and Army Federal Acquisition Regulation Supplement (AFARS) 5145.390.

i. Ensure compliance with the DFARS on using Synchronized Pre-deployment and Operational Tracker-Enterprise Suite (SPOT-ES) (available online) or successor system to account for and verify identity of LOGCAP contractor personnel during applicable operations in accordance with DoDI 3020.41.

j. Provide weekly LOGCAP operational updates to the DCS, G-4.

k. In conjunction with the DCS, G-4, conduct an annual LWRM, which includes an annual executive-level LOGCAP review/Board of Directors meeting to coordinate, prioritize, and synchronize LOGCAP support to ASCC/ARFOR operation plans (OPLAN) development, training, and exercises. The scheduling of the LWRM must allow for input to the POM cycle.

(1) The ASCCs/ARFORs will identify prioritized OPLAN development actions, as well as training and exercise events planned for the next 12 months with associated cost estimates at the LWRM.

(2) The LWRM will identify and prioritize LOGCAP support plans for review or development and prioritize LOGCAP support to ASCC training and exercises.

2-14. Commanding General, U.S. Army Forces Command

The CG, FORSCOM will—

a. Ensure that requesting units provide requirement packages and KO representatives that are technically qualified, trained, and certified as required by DoDI 5000.72 and AR 70-13.

b. Incorporate observation, issue, and best practices into the formal ALLP in accordance with AR 11-33.

c. Participate in AMC's annual executive-level LWRM.

2-15. Commanding General, U.S. Army Training and Doctrine Command

The CG, TRADOC will—

a. Include LOGCAP policies and procedures when developing Army concepts and doctrine.

b. Include LOGCAP policies and procedures in TRADOC programs of instruction and training publications.

c. Participate in AMC's annual executive-level LWRM.

2-16. Commanders, Army service component commands/Army Forces

The Commanders of ASCC's/ARFORs will—

a. Conduct OCS planning by considering and analyzing existing contract capabilities as part of the Army's Strategic Sourcing Initiative (see DoDI 5000.74 and Federal Acquisition Regulation (FAR) 17.502-1). If LOGCAP is determined to be the contracted sourcing solution, incorporate LOGCAP capabilities into Annex W in accordance with the Geographic Combatant Commander (CCDR) guidance and established DoD and Army policy (see AR 715-9). See chapter 6 for the planning process and consideration prior to requesting the use of LOGCAP to meet mission requirements. ASCC/ARFOR can request LOGCAP planning support from the AMC LOGCAP PMO.

b. Incorporate AR 700-147 for guidance on the use of standardized and scalable designs from Contingency Component Facility System and the JCMS in contingency base camp planning within the OPLAN and contingency plans (CONPLAN).

c. Integrate LOGCAP planners (LCP) into planning and developing OPLANs, CONPLANs, and emerging requirements.

d. Ensure that requesting units provide requirement packages and KO representatives that are technically qualified, trained, and certified as required by DoDI 5000.72 and AR 70-13.

e. As applicable, include LOGCAP activities in situation reports and other summary documents.

f. Comply with regulations requiring the use of SPOT-ES (available online) to account for and verify the identity of LOGCAP contractor personnel during applicable operations.

- g. Ensure AMC and DCS, G-4 are notified of changes to orders and directives affecting LOGCAP or overall OCS.
- h. Capture all costs of LOGCAP support to non-DoD personnel (for example, coalition, host nation personnel, or organizations).
- i. Incorporate observation, issue, and best practices into the formal ALLP in accordance with AR 11-33.
- j. Integrate the use of LOGCAP to execute engineering services that are less than or equal to the current minor construction thresholds established in 10 USC 2805. Integrate these types of projects into ASCC construction planning, policies, and programs.
- k. When employing LOGCAP to execute engineering and construction requirements in support of ASCC operations—
 - (1) Review and approve base camp and facility designs and request additional technical expertise when required. Deviations are approved by the authority having jurisdiction as defined in Unified Facilities Criteria (UFC) and contractual documents.
 - (2) Ensure procedures are established to ensure the engineer holding the delegation of authority is consulted, and executes those delegated approval authorities, when ASCC subordinate commands generate construction requirements under LOGCAP.
 - (3) Ensure construction trades KOs technical representative (COTR) are identified, trained, and appointed to conduct surveillance on contractor compliance with designs and DoD UFC for construction executed under LOGCAP.
 - (4) Ensure contracting officer's representatives (COR) are identified, trained, and appointed to conduct contract surveillance on all services executed under LOGCAP.
 - (5) Request support for additional engineering capacity to plan, execute, and conduct contractor performance surveillance of contracted construction and engineering projects executed under LOGCAP when required.
 - (6) Conduct deliberate engineering planning, identifying capability gaps requiring contingency construction, and insert LOGCAP requirements in the OPLAN/CONPLAN Concept of Support.
 - (7) For ASCCs that have not received delegation of authority as a land holding command; coordinate with organization with unspecified minor military construction authority to obtain Deputy Assistant Secretary of the Army, Installation Housing and Partnership approval and ensure wait periods and congressional notifications required by 10 USC 2805 are completed in an expedited manner to avoid unnecessary delays.
 - (8) Coordinate technical assistance, expertise, and early assessments from USACE or other design-construction agency, as needed, to ensure consistent and proper approach to real property transfer and subsequent operation and maintenance.
- l. The ASCCs/ARFORs are encouraged to incorporate LOGCAP training into pre-deployment training, Army and Joint training exercises and events, such as mission rehearsal exercises and command post exercises, whenever feasible.
- m. Participate in the annual LWRM. Coordinate, prioritize, and synchronize LOGCAP support to ASCC/ARFOR OPLAN development, training, and exercises. ASCCs/ARFORs will identify prioritized OPLAN development actions, as well as training and exercise events planned for the next 12 months with associated cost estimates at the LWRM.

2-17. Commanding General, U.S. Army Medical Command

The CG, MEDCOM will—

- a. Act as the Head of the Contracting Activity and approval authority for placing health services requirements on LOGCAP.
- b. Advise and assist AMC/ASC on integration of health services into LOGCAP capabilities.
- c. Advise the LOGCAP PMO on performance work statement development and contract oversight of contractor provided medical, dental, and veterinary services.

2-18. Commanding General, U.S. Army Corps of Engineers

The CG, USACE will—

- a. Provide support to AMC on a reimbursable basis.
- b. The reimbursable basis will include the following:

- (1) Provide advice and assistance on construction and engineering support services, as required, to include being a member of the forward LOGCAP management team during planning, exercises, and operations. To include real estate management services.
- (2) When requested by the ASCC or AMC, provide a construction COTR or KOs representative (COR) for staffing, planning, exercise support, and during operations.
- (3) Support LOGCAP-related exercises, as appropriate.
- (4) Provide engineering technical expertise and construction standards for engineering and construction activities executed under LOGCAP task orders. To include design and engineering services required for minor military construction, maintenance, or repairs in support of set the theater planning, exercises, crisis response, contingency, expeditionary, and Humanitarian Assistance and Disaster Relief (HADR) support operations.
- (5) Provide administrative contracting officer (ACO) support, as delegated, in writing, by the LOGCAP procurement contracting officer (PCO), for LOGCAP-related military construction and facility repair contracts.
- (6) Perform project management and prepare a program management plan to specify all roles and responsibilities in support of project execution under LOGCAP for all military construction.
- (7) Manage funds for military construction projects to include upward reporting of project expenditures and obligations as mandated by Congress and others.
- (8) Coordinate with AMC/ASC LOGCAP PMOs, all USACE engineering and construction support for construction work performed under LOGCAP.
- (9) Coordinate all reimbursable USACE costs for applicable LOGCAP support with AMC.
- (10) Submit engineer manning requirements to AMC (ASC/LOGCAP PMO) for inclusion in MDEP POM cycle.
- (11) Provide engineer training support (OCS Course, Theater Logistics Studies Program, and COR Course) and LOGCAP technical assistance support.
- (12) Prior to the start of LOGCAP support to crisis response, contingency, expeditionary, and HADR support operations, identify to AMC, ASC LOGCAP PMO, DoD Military Construction Agent responsibilities, team compositions, and time-phased mobilization plan.
- (13) Coordinate with DCS, G-4, in support of the development of an MOA with AMC on what and how engineering support will be provided to LOGCAP operations.

Chapter 3

Program Administration

3-1. Concept

The LOGCAP will—

- a. Provide contracted capabilities to plan for and rapidly provide the sustainment capabilities necessary during competition, crisis, and armed conflict to enable Army and Joint, Interagency, Intergovernmental, and Multinational operations.
- b. Be the Army's strategic source for contracted capabilities in ASCC/ARFOR plans and operations. This includes plans to employ contracted capabilities to theater assigned and rotational sustainment forces to set the theater and rapidly enable mobilization and demobilization of reserve components, force projection, theater opening, establishing theater distribution, and sustaining operations.
- c. In coordination with the supported command and contracting organization, support change management activities focusing on existing and emerging requirements that enable ARFOR to accomplish missions and meet objectives.

3-2. Base program objectives

Base program objectives are to achieve the following:

- a. *Responsiveness.* Provide agile sustainment for an agile force; sustainment available where and when needed.
 - (1) In coordination with the supported commander, the LOGCAP PMO and LOGCAP prime contractor provide a quartering party within 72 hours of contractor notice to proceed, to conduct site surveys and define initial support requirements.
 - (2) Develop the timelines for initial operational capability and full operational capability.
- b. *Transparency.* Ensure that costs are traceable to execution.

- c. Affordability.* Employ efficient and effective measures to control costs and ensure best value.
- d. Predictability.* Maintain consistent costs predictability when levels of effort are known.
- e. Capability.* Provide full spectrum of sustainment capabilities that creates complementary and reinforcing effects, while preserving combat power to maintain options for Army commanders.
- f. Flexibility.* Support commander's agility by being able to provide OCS that can anticipate needs or opportunities, and contractors that can change direction, tasks, or focus as quickly as the situation requires.
- g. Accountability.* Adhere to and comply with statutory, regulatory, and contractual requirements, remaining audit ready to ensure the auditability of the program.

3-3. Program authority

- a. Program type.* LOGCAP is a DA regulatory program that provides full spectrum sustainment support through the use of service contracts.
- b. Program proponent.* The DCS, G-4 is the Army proponent for LOGCAP and will serve as the office of primary responsibility for program policy, guidance, and direction.
- c. Program execution.* AMC administers the program which is executed in support of the ASCCs/ARFORs. AMC conducts an annual executive-level LOGCAP review to assess responsiveness, readiness, setting the theater, task order closeouts and cost objective metrics.
- d. Program management office.* AMC will maintain a PMO to provide trained LCPs who can effectively integrate LOGCAP capabilities into ASCC/ARFOR multidomain operations. The LOGCAP PMO maintains technical authority for the program and provides the Army Field Support Brigade (AFSB) with the necessary expertise to execute the mission in support of theater requirements.

3-4. Force structure adjustments

- a.* Force structure adjustments to LOGCAP personnel authorizations funded through the sustainment Program Evaluation Group (PEG) will conform with Army procedures and will be submitted in a concept plan for DCS, G-3/5/7 approval.
- b.* LOGCAP force structure used to meet Army requirements will be accounted for in the DCS, G-4 Strategic Partner Analysis.

3-5. Program funding

- a.* ASA (ALT) and DCS, G-4 are the designated co-chairs for the sustainment PEG and will develop the command and critical requirements supporting this program.
- b.* AMC will input their LOGCAP resource requirements through the Planning, Programing, Budgeting, and Execution process.
- c.* AMC internal Command MDEP managers assist major subordinate commands with developing and submitting LOGCAP funding requirements to HQDA. HQDA Functional MDEP Managers provide validation of the AMC's requirements and incorporate LOGCAP funding and manpower requests into the POM per applicable regulations and policies.
- d.* Funding for LOGCAP task order execution will not be included in the LOGCAP base program. Requiring activities will be responsible for coordinating LOGCAP operations support funding and must comply with applicable fiscal law and regulatory guidance.
- e.* AMC will support ASCCs with LOGCAP planning capabilities in support of the broad range of activities ASCCs conduct to set the theater.

Chapter 4 Planning

4-1. Program planning

- a.* The DCS, G-4 serves as the MDEP manager for the LOGCAP base program. The base program can provide Department of the Army Civilian (DAC) LCPs to assist organizations with OCS planning, training, and exercise support. ASCCs can request DAC LCP support with unit funding through AMC's ASC LOGCAP PMO.

b. At the strategic level, AMC's LOGCAP PMO, in coordination with the AMC's Army Contracting Command (ACC), manages the overarching LOGCAP Acquisition Strategy to maintain LOGCAP as a global sustainment capability.

c. AMC, through its AFSBs, integrates LOGCAP capabilities in support of the ASCCs/ARFORs at the operational and tactical levels.

d. AMC's LOGCAP PMO, in coordination with DCS, G-4 and the ASC, will determine requirements for the LOGCAP Table of Distribution and Allowances structure, which is part of the base program funded through the MDEP.

e. AMC's ASC LOGCAP PMO will develop the requirements and acquisition strategy for the LOGCAP support contract, which is also part of the base program and funded through the LOGCAP MDEP.

4-2. Execution planning

a. Planning is critical to integrate and manage LOGCAP contracted capabilities to support ARFOR during multidomain operations.

b. The base program can provide unit funded DAC LCPs to assist organizations in execution of current operations.

4-3. Army service component command planning

a. LOGCAP, as the Army's strategic sourcing solution for sustainment services, should be integrated into ASCC's planning efforts. AR 715-9 defines ASCC/ARFOR Annex W development responsibilities and provides general planning guidance for the use of contracted support.

b. LCPs assigned to the AFSBs have the technical expertise to assist ASCCs with developing Annexes D and W.

Chapter 5

Requesting Use of the Logistics Civil Augmentation Program Services

5-1. Purpose

This chapter explains the LOGCAP process from pre-decisional phase to contract closeout phase and includes a sample initial request for LOGCAP support memorandum.

5-2. Logistics Civil Augmentation Program pre-decisional process chart

Figure 5-1 depicts the pre-decisional process to consider when planning for and/or requesting the use of LOGCAP.

5-3. Logistics Civil Augmentation Program acquisition and execution process

Figure 5-2 depicts the acquisition process and figure 5-3 depicts the execution process.

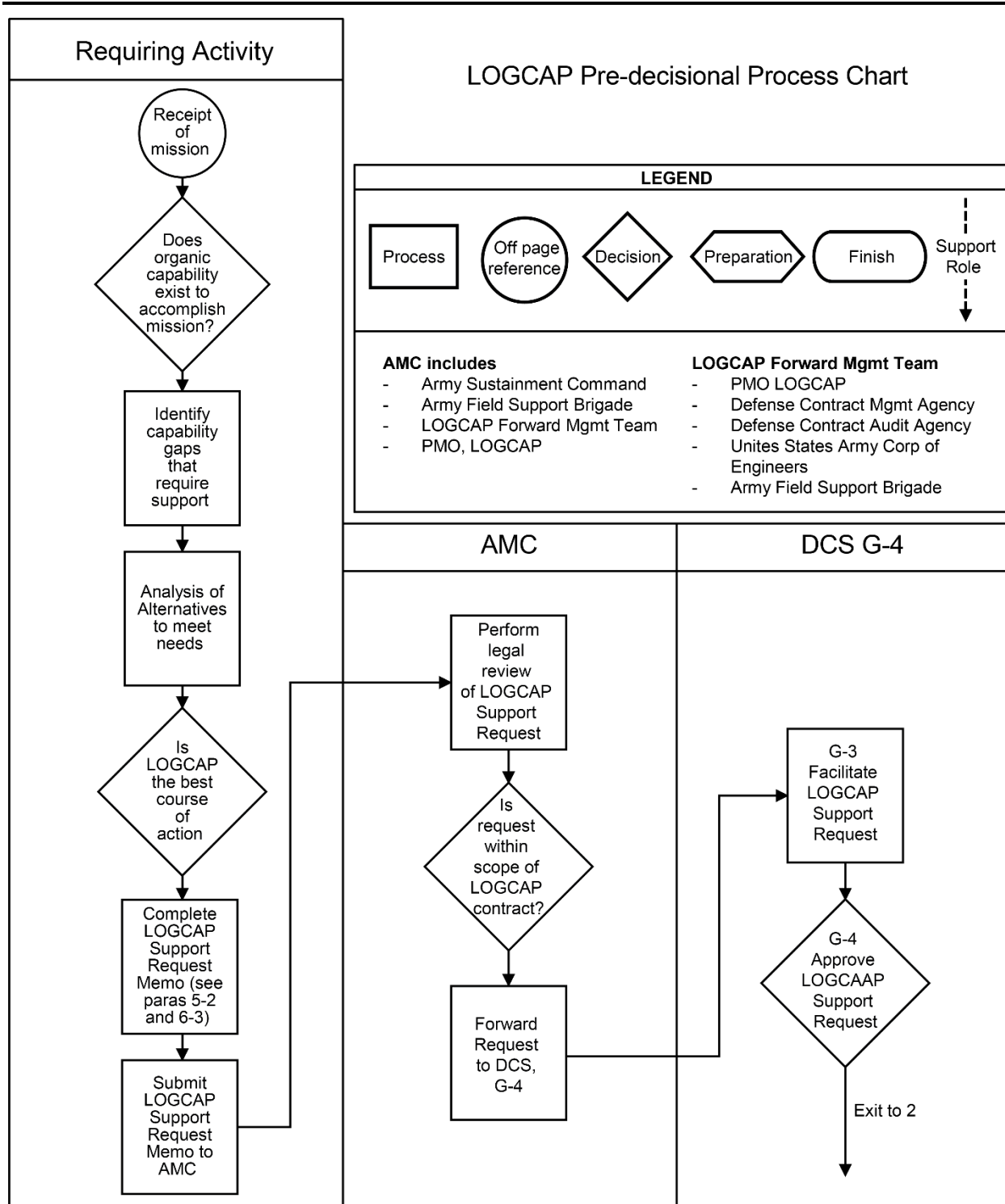


Figure 5-1. Logistics Civil Augmentation Program pre-decisional process chart

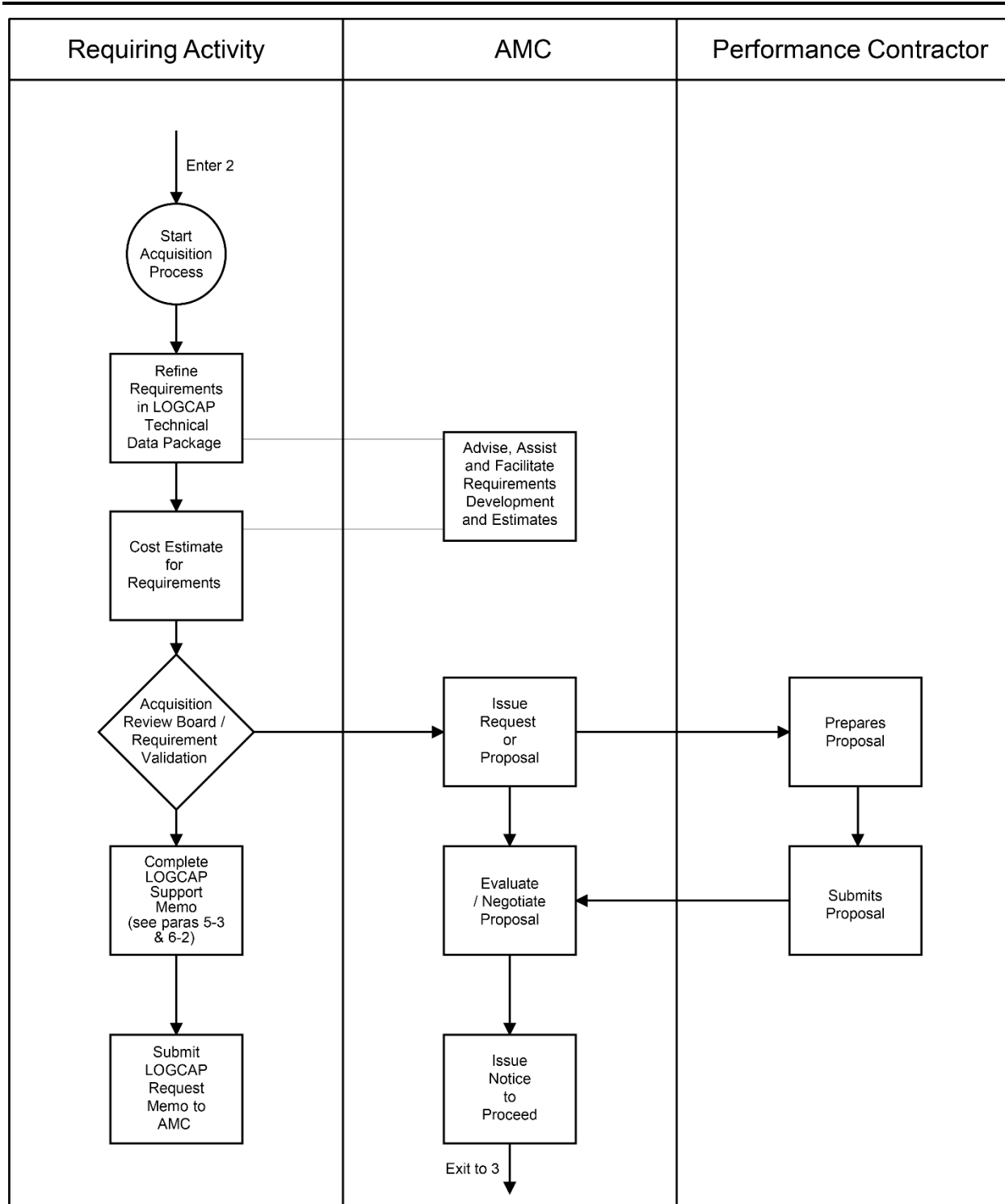


Figure 5–2. Logistics Civil Augmentation Program acquisition process chart

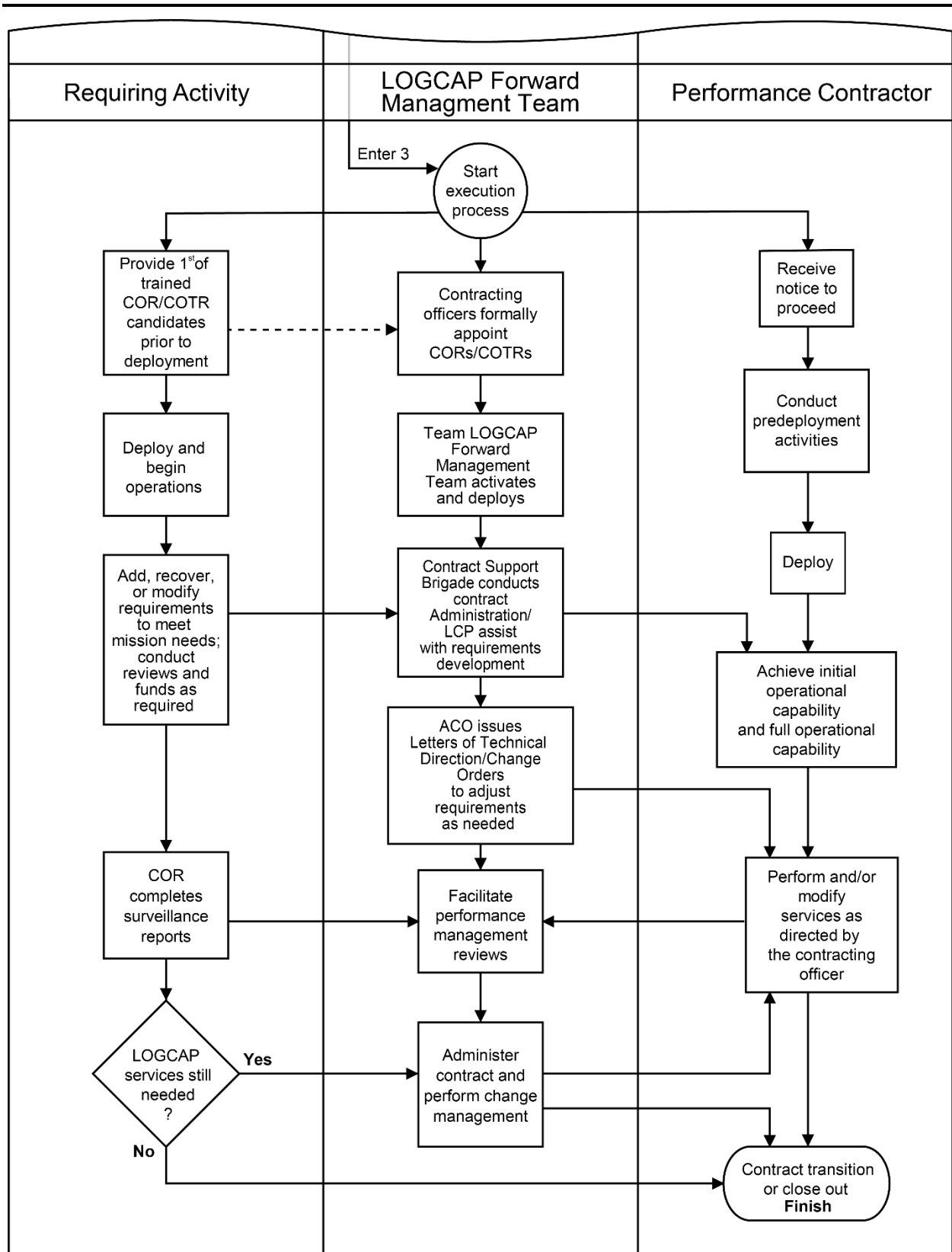


Figure 5–3. Logistics Civil Augmentation Program execution process chart

5–4. Routing requests for Logistics Civil Augmentation Program support

Table 5–1 lists the data elements pertinent to the DCS, G–4 review of initial requests for LOGCAP support.

Table 5–1
Data elements

| | DoD with Army Funds | DoD with Non-Army Funds | Other Federal Agencies Re-requesting Support | Allied or Coalition Forces Requesting Support |
|---|---------------------|-------------------------|--|---|
| Basic description of requested services | X | X | X | X |
| Sponsoring federal agency | | | X | X |
| Government agency or unit designated as the requiring activity | X | X | X | X |
| Government agency or unit(s) that will provide CORs | X | X | X | X |
| Types of forces to be supported and estimated duration of support | X | X | X | X |
| Justification of how services meet mission requirements | X | X | X | |
| Justification of how services meet multinational requirements | | | | X |
| Applicable international agreements* | | X | X | X |
| Source and availability of funding for task order or startup | X | X | X | X |

*For example, umbrella agreements, implementing arrangements, and acquisition and cross-servicing agreements, to include cost reimbursement provisions.

5–3. Requesting Logistics Civil Augmentation Program support memorandum

Figure 5–4 depicts a sample memorandum to request LOGCAP support.



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
ORGANIZATION NAME/TITLE
STANDARDIZED STREET ADDRESS
CITY, STATE, AND ZIP+ 4 CODE

[Date]

MEMORANDUM THRU LOGCAP Executive Director, 1 Rock Island Arsenal, Rock Island, Illinois 61299-6500

FOR Department of the Army, Deputy Chief of Staff for Logistics (HQDA G-4/DALO-ORC), 500 Army Pentagon, Washington, D.C. 20310-0547

SUBJECT: Request for LOGCAP Support *[Command, Federal Agency, or mission being supported]*

1. Reference(s): LOGCAP V Performance Work Statement; Army Regulation 700-137 Logistics Civil Augmentation Program (LOGCAP)

2. Requirement: To provide *[brief description of requested support services]*.

3. Discussion:

a. After analysis of alternatives, *[Command, Federal Agency, or mission being supported]* has determined LOGCAP support is required to meet our capability gap and requests use of LOGCAP for the estimated duration of *[estimated duration of LOGCAP support]*. *[Command, Federal Agency, or mission being supported]* used the attached Government Cost Estimate in its analysis.

b. *[Optional, if Requiring Activity is requesting ASC support to develop a Government Cost Estimate]*
As the Requiring Activity, we understand it is our responsibility to develop a Government Cost Estimate for the contracted services desired. However, due to *[defensible position as to why the requiring activity cannot develop the GCE]* we request ASC provide support to develop the GCE.

4. Justification: *[Justification of how LOGCAP services meet mission requirements]*.

5. Impact: Disapproval of this request will negatively impact *[defensible description of adverse effect on mission]*.

6. Contract Administration: *[Command, Federal Agency, or mission being supported]* will provide qualified Contracting Officer Representatives (CORs), and other Subject Matter Experts for Program Management Reviews, Quality Assurance, Property Management, etc.

7. Funding: *[Command, Federal Agency, or mission being supported]* will provide funding in the amount of *[\$USD]* for task order startup and acknowledges additional funding may be required. The funding point of contact is *[Name, Command, telephone number, email address]*.

8. The point of contact for this memorandum is *[name]* at DSN *[xxx-xxxx]* or commercial *[(xxx) xxx-xxxx]* and *[e-mail address]*.

[Signature Block]

Figure 5–4. Sample memorandum to request Logistics Civil Augmentation Program support

Chapter 6

Execution

6–1. General

a. LOGCAP provides contracted capabilities that can be expanded or reduced based on the operational commander's requirements. Commanders will request to use of LOGCAP by submitting their mission requirements in the form of a Statement of Objectives (SOO) which should include the following elements: background and purpose, scope of services needed, period and place of performance, performance objectives if beyond what is in the LOGCAP performance work statement, and any operating constraints which would impact the contractor's technical approach. The contractor must be able to provide the government their concept of support and costs for their contract with the government. Therefore, the contractor needs to understand the operational environment, service support types, quantities, and duration.

b. The operational commander is further required to validate, fund, and provide trained and technically qualified CORs responsible for overseeing contractor performance.

6–2. Requesting use of the Logistics Civil Augmentation Program

LOGCAP is designated as a DoD preferred source for logistics management and must be considered by requiring activities as part of OCS market research. The DCS, G – 4 is the approval authority for non-Army organizations requesting LOGCAP services that do not fall within the scope of existing LOGCAP contract task orders. Organizations requesting LOGCAP support will prepare and submit requests for LOGCAP support using the template and acquisition processes in chapter 5.

a. A commander or the civilian equivalent of a commander requesting to use LOGCAP will include the following information in the request for LOGCAP support (see fig 5–2):

- (1) A summary of the SOO (what, where, when).
- (2) Identification of types of forces to be supported (for example, U.S. military forces, government agencies, multinational forces, or host nation forces).
- (3) Justification of how LOGCAP services meet mission requirements. Non-Army organizations will also provide their courses of action during acquisition planning, including why existing contract vehicle(s)/agencies and DoD services process(es) will not meet their needs.
- (4) The impact to operations if the request is not approved.
- (5) Commitment to provide a qualified ACO and/or COR to assist with contract administration, to include monitoring contract performance/quality and property management.
- (6) Identify the funding source, funding authority, and the funding point of contact.

b. The commander or the civilian equivalent of a commander of the requiring activity will submit a request for LOGCAP support through AMC to the DCS, G–4.

c. AMC will—

- (1) Ensure the request is within scope of the contract.
- (2) Perform a legal review.
- (3) Endorse and forward the request to the DCS, G–4, for decision.

d. DCS, G–4 will—

- (1) Staff the request and provide its decision to AMC.
- (2) Ensure requests incorporate the acquisition process.

6–3. Limitations and restrictions

a. Requiring activities will request LOGCAP support for non-emergency requirements within 120 days. Planning is imperative for known requirements, and 120 days of lead time allows for contractual defining of task orders and drives contractor efficiencies through cost control. The use of unpriced change orders should be limited to the maximum extent practical for non-emergency requirements.

b. LOGCAP will not be used as a source of supply.

c. LOGCAP will not be used to provide armed security services.

d. LOGCAP may not be used to perform personal services, inherently governmental functions, or services restricted by any other applicable law, policy, or regulation. LOGCAP contracts are governed by the FAR, the DFARS, and the AFARS.

e. The supported command is responsible for providing, or adding to the contract requirement with funding, base life support services for LOGCAP program personnel and LOGCAP contractors. Those

services include: force protection, shelter, billeting, meals, hygiene services, and administrative and functional work space.

f. The CCDR (or a designee no lower than the general or flag officer level) may authorize LOGCAP contractor personnel to be armed for individual self-defense pursuant to any applicable U.S., host nation, or international law; relevant status of forces agreements; security agreements; international agreements; or other arrangements with local authorities and on a case-by-case basis when military force protection and legitimate civil authority are deemed unavailable or insufficient. For more information on arming policy related to contractors (see AR 715–9).

g. LOGCAP support must adhere to the geographic CCDR's published or adopted engineering standards to the maximum extent possible.

6–4. Oversight and management

a. AMC will provide strategic program direction and develop standardized planning and oversight methods to drive efficiencies, ensure compliance, and measure effectiveness. This will be accomplished through an annual LWRM. Attendees will include the DCS, G–4; the Deputy Assistant Secretary of the Army (Procurement); Commander, Combined Arms Support Command; and U.S. Army Future Command. This will be accomplished through decentralized oversight and management at the operational and tactical points of need. The focus will be to assess whether the program is delivering the desired support, responsiveness, setting the theater, task order closeouts, and cost objective metrics.

b. Commanders will support Army contracting activities and contract administration services support requirements primarily through nominating a properly trained and qualified individual for appointment as a COR by the cognizant KO. CORs will execute only the duties and responsibilities specifically delegated in the KO's appointment letter. The COR will provide the supported commander with their own contact information, as well as that of the KO, to ensure communication regarding contractor performance or concerns regarding contract compliance.

c. LOGCAP contractor personnel are not part of the operational chain of command but are supervised through their own management chain consistent with the terms and conditions of their contract. Commanders have authority over contractor personnel working on military facilities in matters of safety, security, environmental, health, and welfare.

d. AMC through the ACC provides contract management and administration support to Army organizations using LOGCAP. Non-Army organizations using LOGCAP are required to provide their own contract administration or specialized support services (for example, ACO, quality assurance/surveillance, property administration, review, and evaluate contractors' proposals). Requiring activities provide the CORs. Supported organizations are not charged a fee to use the LOGCAP contract.

6–5. Execution coordination

a. The LOGCAP PMO at Headquarters, ASC maintains technical authority for the program and provides the AFSB with the necessary expertise to execute the mission in support of theater requirements.

b. AMC, ASC/LOGCAP PMO will coordinate with DCS, G–4 to coordinate validation visits for LOGCAP or other authorized contractor-operated N–m IRDOs with DCS, G–3/5/7 (DAMO–ODM); MEDCOM; U.S. Army Human Resources Command; and the appropriate PMO (for example, LOGCAP's program office) at least 30 days prior to operation.

c. LCPs are centralized in LOGCAP Change Management Cells at the AFSB and are responsible for requirements change management and the proactive identification of supported unit requirements. Additionally, LCPs assist units in defining requirements and obtaining independent cost estimates for submission to ACC as a contract-ready package. ASCC/ARFOR can request LOGCAP planning support from the AMC LOGCAP PMO.

d. LCPs at each echelon are responsible for the following:

(1) Providing commanders with technical assistance to facilitate the change management process required to implement the ASCC commander's intent.

(2) Providing commanders with standardized reporting templates required to generate a Change Management Common Operational Picture.

(3) Providing technical training required to implement change management, to include enabling methodologies to optimize contracted capabilities, efficient use of effort, and cost analysis.

(4) Coordinating with the supporting Procuring Contracting Office-ACC to ensure change management efforts are coordinated, synchronized, and disseminated to all contracting offices supporting LOGCAP.

(5) Providing technical assistance and training to supported units to plan and develop requirement packages with sufficient fidelity in workload drivers to translate operational needs into actionable contracted solutions.

(6) Providing change management status reports on existing and emerging requirements to ensure stakeholder leadership maintain the situational awareness required to measure effects, mission impacts, and risk mitigation as required.

(7) Providing change management updates to include risk to operational requirements as part of the contract approval reviews and contract management reviews to ensure the supported unit's senior leadership have situational understanding to make timely and informed decisions.

6–6. Contract accountability of Government-furnished property

a. AMC through ACC will account for Government-furnished property as part of the contract administration function. Government-furnished property is defined as property in the possession of, or directly acquired by, the Government and subsequently furnished to the contractor for performance of a contract. Government-furnished property includes, but is not limited to, spares and property furnished for repairs, maintenance, overhaul, or modification. Government-furnished property also includes contractor acquired property if the contractor acquired property is a deliverable under a cost contract when accepted by the Government for continued use under the contract (see FAR 45.101).

b. Army commands will follow the accountability procedures for Army property in possession of contractors as outlined in AR 735–5 and FAR 52.245–1.

c. For information applicable to the transfer of government property from contract to contract within the operational area and properly accounting for property (see DoDI 5000.64).

6–7. Duration of Logistics Civil Augmentation Program services

a. The duration of LOGCAP support capabilities is event-driven, not time-based.

b. Therefore, the termination of LOGCAP services is at the discretion of the requiring activity.

Appendix A

References

Section I

Required Publications

Unless otherwise indicated, all Army publications are available on the Army Publishing Directorate website available at <https://armypubs.army.mil>. All DoD publications are available at <https://www.esd.whs.mil/>. All FAR, AFAR, and DFAR publications are available at <https://www.acquisition.gov/>.

AFARS 5145.390

Documentation of Government property in contracts (Cited in para 2–13*h*.)

AR 1–1

Planning, Programming, Budgeting, and Execution (Cited in para 2–6*b*.)

AR 11–2

Risk Management and Internal Control Program (Cited in title page.)

AR 11–33

Army Lessons Learned Program (Cited in para 2–13*k*.)

AR 25–30

Army Publishing Program (Cited in title page.)

AR 700–147

Contingency Basing (Cited in para 1–3.)

AR 715–9

Operational Contract Support Planning and Management (Cited in para 2–16*a*.)

AR 735–5

Relief of Responsibility and Accountability (Cited in para 6–6*b*.)

ATP 3–34.40

General Engineering (Cited in para 2–13*g*(4).)

ATP 4–10.1

Logistics Civil Augmentation Program Support to Operations (Cited in para 1–3.)

DA Pam 25–403

Army Guide to Recordkeeping (Cited in para 1–5.)

DA Pam 71–32

Force Development and Documentation Consolidated Procedures (Cited in para 2–4*d*.)

DFARS PGI 245.103–70

Furnishing Government property to contractors (Cited in para 2–13*h*.)

DFARS PGI 245.103–71

Transferring Government property accountability (Cited in para 2–13*h*.)

DFARS PGI 245.103–72

Government-furnished property attachments to solicitations and awards (Cited in para 2–13*h*.)

DFARS PGI 245.103–74

Contracting office responsibilities (Cited in para 2–13*h*.)

DoDD 3000.10

Contingency Basing Outside the United States (Cited in title page.)

DoDD 4270.05

Military Construction (Cited in para 2–13*g*(1).)

DoDI 3020.41

Operational Contract Support (Cited in title page.)

DoDI 5000.64

Accountability and Management of DoD Equipment and Other Accountable Property (Cited in para 6–6c.)

DoDI 5000.72

DoD Standard for Contracting Officer's Representative (COR) Certification (Cited in para 2–14a.)

DoDI 5000.74

Defense Acquisition of Services (Cited in para 2–16a.)

FAR 17.502–1

Interagency Acquisitions (Cited in para 2–16a.)

FAR 45.101

Government Property (Cited in para 6–6a.)

FAR 52.245–1

Government Property (Cited in para 6–6b.)

10 USC

The Armed Forces (Cited in para 6–2a(6).)

10 USC 2805

Unspecified minor construction (Cited in para 2–13g(2).)

22 USC

Foreign Relations and Intercourse (Cited in para 6–2a(6).)

31 USC

Money and Finance (Cited 3–5d.)

Section II**Prescribed Forms**

This section contains no entries.

Appendix B

Internal Control Evaluation

B-1. Function

The function covered by this evaluation is LOGCAP.

B-2. Purpose

The purpose of this evaluation checklist is to assist the AMC, ASCCs, and other applicable organizations to evaluate key internal controls listed below. It is not intended to cover all controls.

B-3. Instructions

Answers must be based on actual testing of key internal controls, such as document analysis, direct observation, sampling, and simulation. Answers that indicate deficiencies must be explained and corrective action indicated in supporting documentation. Although not every section is required by each organization, these internal controls must be evaluated at least once every five years. Certification that this evaluation has been conducted must be accomplished on DA Form 11-2 (Internal Control Evaluation Certification).

B-4. Test questions

- a. Are formal agreements and procedures established to facilitate coordination among the various organizations required to manage and execute LOGCAP (for example, AMC, Defense Contract Management Agency, and supporting DoD/Army contracting commands)?
- b. Are LOGCAP support plans and contractor capabilities reviewed during applicable Joint and Army exercises?
- c. Has the supported command responsible for the Annex W of the associated OPLANs, CONPLANs, or emerging requirements reviewed the capabilities gaps assigned to the LOGCAP contract with the LOGCAP PMO and the LOGCAP prime contractor likely to support the capability gap??
- d. Are there formalized processes, procedures, or scheduled reviews for continuous program improvement?
- e. Have metrics or key performance indicators been developed to measure program LOGCAP readiness and capability to support multidomain operations?
- f. Is LOGCAP addressed in ASCC OPLAN and/or CONPLAN Annex W?
- g. Is LOGCAP considered as an option to provide logistics and base support service during ASCC planning?
- h. Is LOGCAP integrated in the planning and execution of applicable ASCC deliberate planning exercises and associated planning conferences?
- i. Is there a process and/or repository to capture lessons learned to improve the integration of LOGCAP in ASCC plans, exercise support, and programmatic impacts?

B-5. Supersession

This evaluation replaces the evaluation for the execution of the LOGCAP previously published in AR 700-137, dated 23 March 2017.

B-6. Comments

Help make this a better tool for evaluating internal controls. Submit comments to the Deputy Chief of Staff, G-4 (DALO-OPS-P), 500 Army Pentagon, Washington, DC 20310-0500, or by e-mail at usarmy.pentagon.hqda-dcs-g-4.mbx.publications@army.mil.

Glossary of Terms

Annex W

Commanders and staffs use Annex W (Operational Contract Support) to describe how operational contract support is integrated into the overall concept of operations and other support functions described in the base plan or order and applicable annex. The G-4 or S-4 is the staff officer responsible for this annex (see FM 5-0).

Antideficiency Act

The act prohibits Federal employees from entering into contracts that exceed the enacted appropriations for the year and purchasing services and merchandise before appropriations are enacted.

Army Force

The ARFOR is the Army component and senior Army headquarters of all ARFOR assigned or attached to a combatant command, subordinate Joint force command, Joint functional command, or multinational command. The ARFOR is the Army component of any Joint force. Army doctrine distinguishes, however, between the Army component of a combatant command and that of a Joint force formed by the CCDR. The Army component of the combatant command is the ASCC, and the Army component of the subordinate Joint force is an ARFOR.

Army service component command

The ASCC is the command responsible for recommendations to the Joint force commander on the allocation and employment of ARFOR within a combatant command (see JP 3–31). ASCC is a service role. Service component commanders retain responsibility for certain service specific functions and other matters affecting their forces, including internal administration, personnel support training, sustainment (with some exceptions), and service intelligence operations. There can be only one ASCC within the combatant command. This is the primary role of the theater army, the specific designation for an operational ASCC assigned to a CCDR with an area of responsibility.

Coalition

An arrangement between two or more nations for common action.

Contingency contract

A contract for goods and services awarded by military or DoD deployed to the operational area, as well as other service contracts that have a prescribed area of performance within a designated contingency area. Contingency contracts include theater support, external support, and system support contracts.

Contingency operation

A military operation that is designated by the Secretary of Defense as an operation in which members of the Armed Forces are or may become involved in military actions, operations, or hostilities against an enemy of the United States or against an opposing military force or that results in the call to, order to, or retention of, active duty of members of the uniformed services under 10 USC 688, 10 USC 12301, 10 USC 12302, 10 USC 12303, 10 USC 12304, 10 USC 12305, or any other provision of law during a war or during a national emergency declared by the President or Congress.

Contracting officer

A KO is the government official (either military or civilian) with the legal authority to enter into, administer, and/or terminate contracts.

Contracting officer's representative

A government employee (either military or civilian) appointed, in writing, by the KO to perform contract surveillance, perform other duties specified by their appointment letter, and to act as liaison between the KO and the contractor.

Contractor

Any individual, firm, corporation, partnership, association, or other legal non-Federal entity that enters into a contract directly with DoD to furnish services, supplies, or construction. Foreign governments, representatives of foreign governments, or foreign corporations wholly owned by foreign governments that have entered into contracts with DoD are not defense contractors.

Contractor acquired property

Property acquired, fabricated, or otherwise provided by the contractor to perform a contract and to which the government has title.

Contractor employees

Prime contractors, their employees, and subcontractors at all tiers (including third-country national and local national personnel) supporting U.S. Armed Forces under such contracts. They are also referred to as “contractor personnel.”

Contractor management plan

A plan focused on mission-specific contractor management requirements, such as personnel accountability, force protection, use of private security contracts, and Government-furnished equipment.

Contractor support integration plan

The planning mechanism to ensure effective and efficient contract support to a particular operation. The contractor support integration plan is the mechanism that provides detailed guidance on OCS for a specific military operation and covers the function of acquiring (contracting for) theater support and non-facility support-related (an engineer staff function) information on external support contracts, such as LOGCAP, in support of a particular operation.

Defense Base Act

The Defense Base Act provides workers' compensation protection to civilian employees working outside the United States on U.S. military bases or under a contract with the government for public works or for national defense. Related statutes include 42 USC 1651, 42 USC 1654, and 33 USC 901. Implementing regulations are available at 20 CFR 701, 702, 703, and 704. The FAR also sets the workers' compensation insurance requirements for all overseas contracts at 48 CFR 28 Section 305, 48 CFR 52 Section 228–3, and 48 CFR 52 Section 228–4.

External support contracts

External support contracts are prearranged contracts or contracts awarded during a contingency from contracting organizations whose contracting authority does not derive directly from the contingency operation or from a system support contracting authority. The largest and most commonly used external support contracts are the Services' Civil Augmentation Program contracts, including the Army's LOGCAP, the Air Force Contract Augmentation Program, and the Navy's Global Construction Capability Contract and Global Contingency Construction Contract. External support contracts normally include a mix of U.S. citizens, third-country nationals, and local national contractor employees.

Host nation support

Civil and military assistance rendered in peace and operations other than war by a host nation to allied forces, which are located on or in transition through the host nation's territory. The basis for such commitments is bilateral or multilateral agreements between the host nation and the nation(s) having forces operating on the host nation's territory.

Logistics Civil Augmentation Program

DA regulatory program to plan for and provide contracted capabilities to assist commanders in accomplishing their missions when sustainment force structure is not available or not an option for contingency and non-contingency requirements. LOGCAP is executed on behalf of the ASCC and is a preferred source for logistics management services under the Secretary of the Army's Strategic Sourcing Policy. LCPs assigned to the ASCCs deliver actionable plans for the rapid integration of contracted capabilities into operations.

Multidomain operations

The combined arms employment of Joint and Army capabilities to create and exploit relative advantages that achieve objectives, defeat enemy forces, and consolidate gains on behalf of the Joint force commander.

Multinational

Occurring between two or more forces or agencies of two or more nations or coalition partners.

Operational area

An overarching term encompassing more descriptive terms (such as area of responsibility and Joint operations area) for geographic areas in which military operations are conducted. See also amphibious

objective area, area of operations, area of responsibility, Joint operations area, Joint special operations area, theater of operations, theater of war (see JP 3–0).

Performance work statement

Addresses the quality of work in terms of desired outcome and accurately reflects the government's requirement, including performance standards.

Strategic sourcing

The collaborative and structured process of critically analyzing an organization's spending and using this information to make business decisions about acquiring commodities and services more effectively and efficiently. It is a proven best practice and reflects how DoD acquires goods and services (DAU).

Synchronized Pre-deployment and Operational Tracker–Enterprise Suite

The Joint Enterprise system for all contingency contracts and contractors authorized to accompany the force (CAAF). SPOT–ES provides by name visibility of deployed CAAF and contract capability information for CCDRs. Defense contracting agencies are required to register acquisition information into SPOT–ES or its successor system when contingency contracts are awarded. Thereafter, defense contractor companies populate SPOT–ES or its successor with their employees' personal data through a web-based application. Once an individual is selected for deployment duty, SPOT–ES allows for generation of a standardized, digitally signed letter of authorization. Pre-deployment processing compliance, travel to the area of responsibility, in theater movements, and redeployment activities are annotated in SPOT–ES. Government agencies use SPOT–ES to analyze available contract services and to support their mission needs. Defense contractors use SPOT–ES to process and track CAAF who deploy to provide required capabilities. The CCDRs use SPOT–ES reports to maintain overall visibility of contractors within their area of responsibility, determine their support requirements, and integrate contractor support into their operational plan.

UNCLASSIFIED

PIN 058792-000